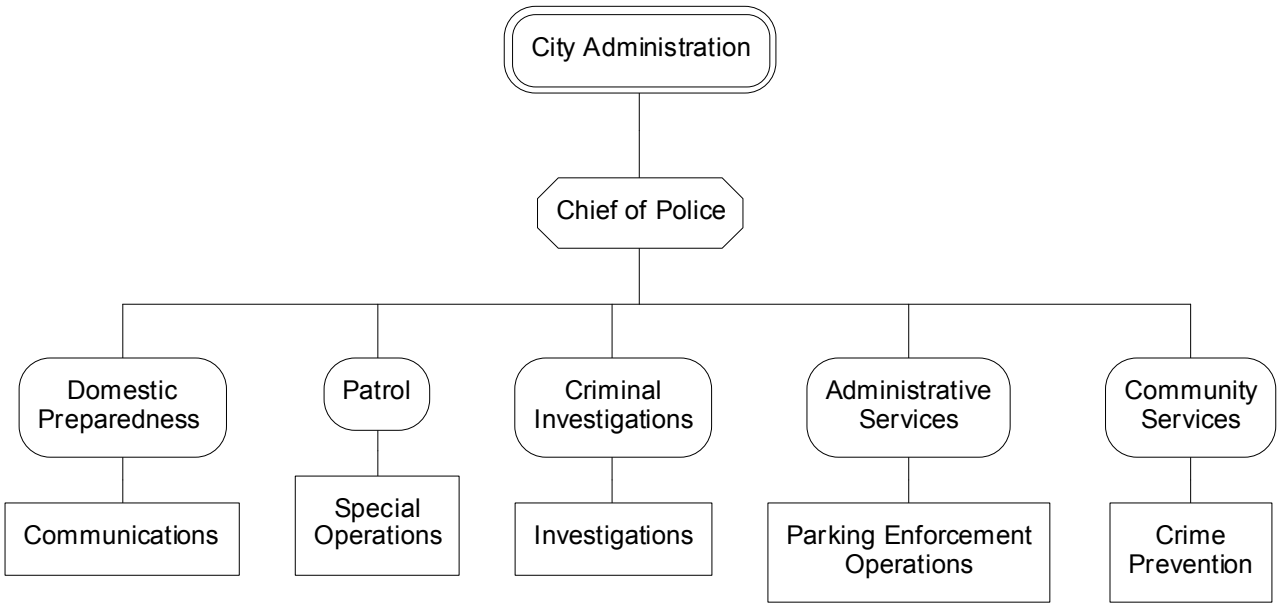


CITY OF ANNAPOLIS
Police Department



Police Department

Fund Support:

General Fund

Description:

The Annapolis Police Department, one of the oldest law enforcement agencies in the State of Maryland, was founded on June 17, 1867 and has been in continuous service ever since. Its primary mission is to preserve the quality of life in Annapolis by ensuring the community's livability, safety and security. The Patrol Section of the Operations Division provides continuous 24-hour patrol of city streets and answers calls for service from citizens. The Special Operations Section provides traffic control, K-9 service, summer marine patrol of the harbor, bicycle patrol, and houses the Neighborhood Enforcement Team. The Criminal Investigations Division is composed of the Major Crimes Section, the Vice and Narcotics Section, the Asset Forfeiture Unit, the Crime Lab and Liquor Inspection Unit. The Administrative Services Division is responsible for recruiting, selecting, hiring and training sworn and civilian personnel, budgeting and purchasing, statistical crime analysis, Uniform Crime Reporting, D.A.R.E., central records, property and evidence and fleet and building maintenance. The Division also houses the Parking Enforcement Section which is responsible for enforcement of parking regulations and meter collection throughout the City. The Community Services Section disseminates information to the media, oversees the Block Watch program, and provides advice on crime prevention to community associations. The Communications Section is responsible for all radio dispatching activities. The Office of Domestic Preparedness oversees information systems management and disaster planning. The Staff Inspections Unit is responsible for inspections of all departmental functions and for the accreditation process.

Mission:

The Annapolis Police Department is dedicated

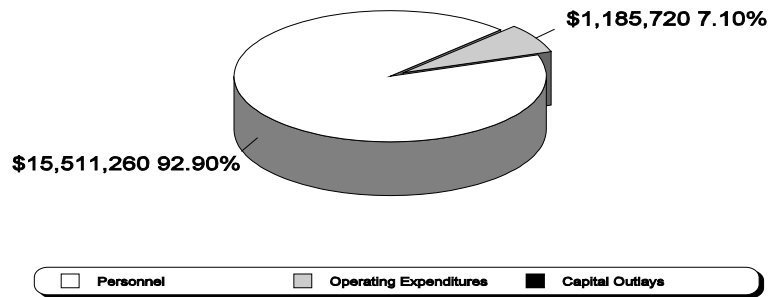
to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest standards of police service through adherence to the values of honesty, integrity and respect of human dignity to all.

Goals & Objectives:

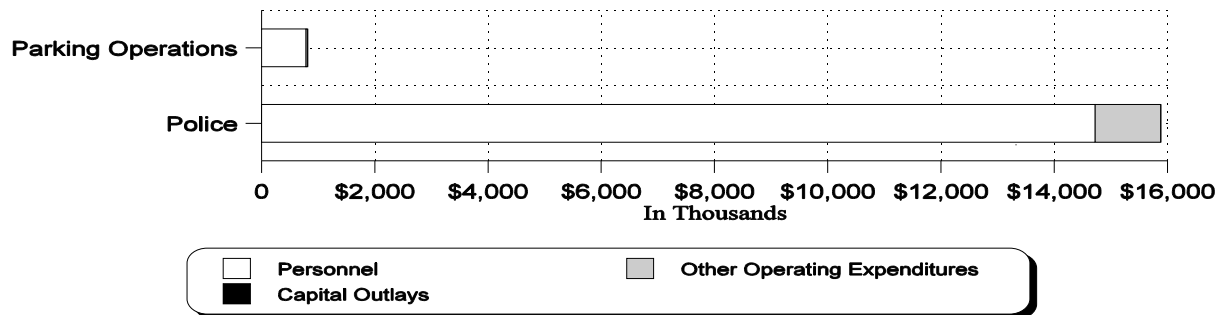
- Continue the renovations of the Department Headquarters building.
 - Plan for the orderly relocation of office space for division/units into the renovated section of the old building.
 - Ensure that problems are addressed prior to the completion of the project.
- Continue to address community concerns.
 - Keep citizens informed of crime trends and department events through the department's e-mail system, web page, and media.
 - Continue participation with the community's youth through programs such as the fishing camps, sailing camps, and soccer camps.
 - Continue the department's proactive approach to policing by attending community meetings, talking to citizens, and criminal investigations based on citizen information.
- Maintain nationally accredited status.
 - Review policies to ensure compliance; keep policies updated and current.
 - Ensure that the facilities meet accreditation standards.
- Increase data capabilities of department.
 - Increase crime trend capabilities.
 - Increase traffic collision trend capabilities.

<i>Budget Summary</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Adopted</i>	<i>FY 2009 Adopted</i>	<i>Percent Change</i>
Police	\$14,104,360	\$15,525,770	\$15,880,190	2.28%
Parking Operations	553,930	760,360	816,790	7.42%
Department Total	\$14,658,290	\$16,286,130	\$16,696,980	2.52%

Police Department
Budget By Expenditure Type



Police Department
Budget By Division



Police Department Staffing Summary

	<i>FY 2007 Actual</i>	<i>FY 2008 Adopted</i>	<i>FY 2009 Adopted</i>
	<i>Permanent</i>	<i>Permanent</i>	<i>Permanent</i>
Police - Civilian	31	32	31
Police - Uniformed	131	131	131
Parking Operations	15	15	15
Department Total	177	178	177

Staffing Summary By Position - FY 2009 Permanent Positions

	<u>Total FTE</u>		<u>Total FTE</u>
<i>Police:</i>		<i>continued</i>	
Office Associate III	2	Police Records Coordinator	1
Office Associate IV	1	Police Property Supervisor	1
Police Records Specialist	4	Police Planning Analyst	1
Administrative Office Associate	1	Police Identification Specialist	2
Senior Purchasing Clerk	1	Information Systems Analyst	1
Community Services Specialist	1	Automotive Technician	1
Police Chief	1	Warrant Control Clerk	1
Police Major	1	Warrant Control Records Supervisor	1
Police Captain	4		
Police Lieutenant	8	<i>Parking Operations:</i>	
Police Sergeant	15	Office Associate II	1
Police Corporal	15	Parking Enforcement Officer I	11
Police Officer 1/C	50	Parking Enforcement Officer II	1
Police Officer	37	Meter Collector/Auto Maintenance II	1
Police Communications Operator II	3	Meter Collector/Auto Maintenance I	1
Police Communications Operator	9		

Contractual and Temporary Positions

The Police Department has various temporary and/or contractual positions. These positions consist primarily of School Crossing Guards, Liquor Inspectors, Major Crimes Investigator, Building/Vehicle Assistant, Special Events Coordinator, Community Services Specialists, Director of Domestic Preparedness, and Clerical Assistance.

Police Department

Police Department

General Fund

Services:

- The Patrol Division provides primary response to crime scenes, accidents, and calls for service. It handles the most preliminary investigations, but may follow a case to its conclusion. Patrol officers provide both routine patrol and preventive patrol to protect lives and property of citizens. They handle arrests, traffic control and enforcement and numerous order-maintenance activities such as domestic disputes, landlord-tenant complaints, and management-customer disputes. The Division has implemented a community-oriented policing program wherein officers are assigned to posts for a minimum period of twelve months. This is intended to better serve the citizens of Annapolis by familiarizing officers with neighborhood problems and concerns and better acquainting the officers and the citizens they serve.
- The Traffic Safety Unit is responsible for selective enforcement of traffic laws, investigation of major accidents, traffic control and influencing public awareness of traffic safety.
- The Canine Unit is composed of three handler/canine teams. Their function is to provide a highly mobile, specially trained canine support to line patrol units. These teams are used to detect, locate, and apprehend criminal offenders who attempt to elude arrest, locate illegal narcotics and to promote a positive image to the general public through demonstrations and displays of the police canine team.
- The Marine Unit provides a police presence on the waterways surrounding Annapolis in order to safeguard lives and property of boaters.

- It is the mission of the Administrative Services Division to recruit and train the individuals who will best suit the needs of the Department in service delivery to the community and to provide support services to all units of the Department. The Division includes the Central Records Section which is responsible for the maintenance, storage and disposition of criminal and offense records. The Property and Evidence Section handles all evidence and found property as well as uniform, equipment and supply issuance. The Building and Fleet Maintenance Section is responsible for facilities and fleet maintenance. The Communications Section is responsible for all radio, telephone and dispatching services. The Information Systems Unit is responsible for providing computer support to the entire Police Department. The Office of Domestic Preparedness and Communications is also responsible for emergency preparedness.

Accomplishments:

- Trained in excess of 700 citizens about crime prevention and drug awareness.
- Garnered more than \$175,000 in grant money to target specific crimes.
- Garnered more than \$1,000,000 in grant money to support domestic preparedness and security for anti-terrorism activities.
- Provided traffic and crowd control for 51 special events, requiring 5,183 hours of police services.
- Provided over 100 training opportunities to an aggregate of 246 employees and members of other law enforcement agencies.

Police Department

- continued -

Performance Indicators:

	<i><u>FY 2007</u></i> <i><u>Actual</u></i>	<i><u>FY 2008</u></i> <i><u>Adopted</u></i>	<i><u>FY 2009</u></i> <i><u>Goal</u></i>
Renovations completed and all personnel moved	90%	100%	100%
Correction of all deficiencies	50%	100%	100%
Completions of camps	100%	100%	100%
Policies in compliance	100%	100%	100%
Facilities meet standards	100%	100%	100%
Crime maps distributed to field units	75%	100%	100%
Reduced accidents in priority areas.	60%	100%	100%

<i>Budget Summary</i>	<i>FY 2007</i> <i>Actual</i>	<i>FY 2008</i> <i>Adopted</i>	<i>FY 2009</i> <i>Adopted</i>	<i>Percent</i> <i>Change</i>
Personnel	\$12,660,300	\$14,171,300	\$14,722,010	3.89%
Other Operating Expenditures	1,444,060	1,354,470	1,158,180	-14.49%
Total Expenditures	\$14,104,360	\$15,525,770	\$15,880,190	2.28%

Parking Operations

Police Department

General Fund

Description:

This section enforces City parking regulations and maintains parking meters.

Services:

- Patrol metered spaces in the downtown area.
- Patrol and enforce residential parking restrictions.

- Collect parking meter revenue.

Goals:

- Enforce all municipal parking codes.
- Safeguard municipal receipts.

Accomplishments:

- Issued 29,936 parking citations.

<i>Budget Summary</i>	<i>FY 2007 Actual</i>	<i>FY 2008 Adopted</i>	<i>FY 2009 Adopted</i>	<i>Percent Change</i>
Personnel	\$533,450	\$732,820	\$789,250	7.70%
Other Operating Expenditures	20,480	27,540	27,540	0.00%
Total Expenditures	\$553,930	\$760,360	\$816,790	7.42%